



Matching
Advertising
Partnership
Program

\$10,000 +

West Virginia Division of Tourism

Partner Disclosure and Participation Verification and Certification

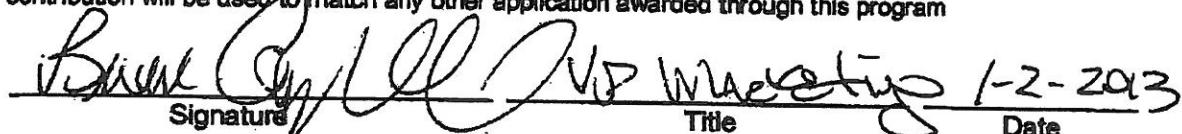
- Will the partnering organization in this application or any employee or representative of the partnering organization receive a "direct financial benefit" ¹ if this grant approved?
Yes No
If yes, please describe the benefit to be received and identify all persons receiving the benefit:

- Do other employees or representatives of my partnering organization have any vested interests in the project? Yes No
If yes, please identify the individual and describe the vested interest he or she may have:

- Is my organization presently in compliance with all state, federal, and local laws, including but not limited to, Hotel/Motel tax and payments for workers' compensation insurance and Unemployment Compensation? Yes No

- Is my organization presently involved in a bankruptcy proceeding? Yes No
If yes, please provide the name, address and telephone number of a person within that organization to be contacted regarding the particulars of the bankruptcy proceeding.²

By signature hereon, I hereby certify that the information supplied within this disclosure/ certification is true and correct and that I, the undersigned, have the authority to speak for and bind by my signature the below listed partner entity or organization (hereinafter referred to as "The Company"). I certify that I have reviewed the portions of the below listed MAPP application for the below listed project dates (hereinafter referred to as "The Project") that pertain to The Company and that these portions are true and correct to the best of my knowledge. I certify that The Company is to be an active participant in The Project, that The Company's portion of The Project is in the amount specified below, and that no share of this contribution will be used to match any other application awarded through this program



Signature _____ Title _____ Date 1-2-2013

Name: Brian Campbell

Partner Entity or Organization: Adventure WV LLC

Company Address: PO Box 78, Lansing, WV 25892

Applicant Organization with which you are partnering: The Greenbrier

Project Name: Greenbrier Classic Broadcast Advertising Campaign

¹

Partner Disclosure Verification Certification

WV Division of Tourism • 80 MacCorkle Ave. SW • South Charleston, WV 25303 • 304-558-2200 • Fax 304-558-4893

rev. 9/10/10 - 49



Matching
Advertising
Partnership
Program

\$10,000 +

West Virginia Division of Tourism

Project Dates: April 12 - December 31, 2013

Amount of My Contribution to this Project: \$5000.00

1 "Direct financial benefit" means that any portion of the total project cost will be received by the applicant or partner organizations, their representatives or employees or by an entity in which the applicant or partner organizations, their representatives or employees have an ownership interest.

2 Note: Involvement in a bankruptcy is not automatic disqualification from the MAPProgram, but the Tourism Commission reserves the right to request additional information regarding any bankruptcy proceedings to insure the state's money is being utilized appropriately.

NOTE: Failure to disclose the above requested information shall result in the cancellation of any award to the applicant organization previously approved by the Tourism Commission and the disqualification of the applicant and partner organizations and their representatives from future MAPP awards. W Va Code R § 144-1-3.8

2

Partner Disclosure Verification Certification

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rev. 9/10/10 - 49



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Program

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West Virginia Division of Tourism

Partner Disclosure and Participation Verification and Certification

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Rachael Stebbins Dir of Marketing 12/19/2012
Signature Title Date

Name: Rachael Stebbins

Partner Entity or Organization: Greenbrier County CVB

Company Address: 200 W. Washington Street, Lewisburg, WV 24901

Applicant Organization with which you are partnering: The Greenbrier

Project Name: The Greenbrier Classic (Greenbrier Classic Broadcast Advertising Campaign)

¹

Partner Disclosure Verification Certification

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rev. 8/10/10 - 49



Matching
Advertising
Partnership
Program

\$10,000 +

West Virginia Division of Tourism

Project Dates: April 12–December 31, 2013

Amount of My Contribution to this Project: \$10,000

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Partner Disclosure Verification Certification
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Rev. 9/10/10 – 49



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Partner Disclosure and Participation Verification and Certification

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Signature

Duane
Title

1-20-2013

Date

Name: Duane Zobrist

Partner Entity or Organization: Greenbrier Outfitters

Company Address: 108 E. Main St, White Sulphur Springs, WV 24986

Applicant Organization with which you are partnering: The Greenbrier

Project Name: Greenbrier Classic Broadcast Advertising Campaign

1

Partner Disclosure Verification Certification
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rev. 9/10/10 - 49



Matching
Advertising
Partnership
Program

\$10,000 +

West Virginia Division of Tourism

Project Dates: April 12 - December 31, 2013

Amount of My Contribution to this Project: 5,000

1 "Direct financial benefit" means that any portion of the total project cost will be received by the applicant or partner organizations, their representatives or employees or by an entity in which the applicant or partner organizations, their representatives or employees have an ownership interest.

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2

Partner Disclosure Verification Certification

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rev. 9/10/10 - 49



MAPP SUBMISSION FORM

Applicant Organization: The Greenbrier

Date (must follow established deadlines – faxes preferred to 304-558-4893, hard copy acceptable, no email on initial submission): 1/31/2013

Please check off the following and submit this page with your application.

This submission includes:

- MAPP Submission and Application Form (REQUIRED) - Must include creative where required
- Media Breakout Form (REQUIRED)
- Partner Breakout (REQUIRED)
- Tracking (If you had a similar project in a previous grant - REQUIRED)
- Disclosure and Participation Verification and Certification forms (REQUIRED) – Must be supplied for applicant and each partner)

Due to time constraints, if any of the above items are missing from your application on initial submission, your application will be sent back to you for resubmission in the next MAPP cycle.

Please also confirm the following:

- I am currently registered as a Vendor with the State of West Virginia.
- The applicant organization as listed above is registered on the Secretary of State's website at: <http://apps.sos.wv.gov/business/corporations/>
If the applicant organization has a different name than the parent organization listed on the Secretary of State's website – you must register a DBA for the applicant name which appears on this application. Please note, municipalities, county commissions, and sole proprietorships are the only organizations not required to register.

Should you have any questions about registering, please call the Secretary of State's office at 304-558-8000.

Please Note: Applicants to the Matching Advertising Partnership Program (MAPP) must be in attendance and prepared to present their projects, explain how MAPP funding will impact their community and answer any questions when the application is presented to the MAPP Committee and the Tourism Commission.

\$10,000 Application

Applicant: The Greenbrier

Project: Greenbrier Classic

Received: 113113

All pages received & in order: ✓

Totals Checked: OK

Secretary of State: OK

UC/WC: OK

Email for revisions - 2/6

2.6.2013

UC/WC Defaulted Accounts Search Results

Sorry, no records matching your criteria were found.

FEIN: 550332133

Business name:
Doing business
as/Trading as:

Please use your browsers back button to try again.

<u>WorkforceWV</u>	<u>Unemployment Compensation</u>	<u>Offices of the Insurance Commissioner</u>
--------------------	----------------------------------	----------------------------------------------

West Virginia Secretary of State — Online Data Services

Business & Licensing

Online Data Services Help

Business & Licensing

Business Organization Search

[Back To Top](#)

Matching records found: 3. Please note that the results are broken into four results types: *Org Name*, *Doing Business As*, *Name Change* and *Name Registrations/Reservations*. You may use the following four links to see the results for each type.

Organization Results								
Organization Name	Org Id	Org Type	Effective Date	Termination Date	Termination Reason	Charter	Class	
THE GREENBRIER RESORT AND CLUB MANAGEMENT COMPANY	128585	C	11/13/1989			Foreign	Profit	
Organization Name	Org Id	Org Type	Effective Date	Termination Date	Termination Reason	Charter	Class	

DBA Results								
Organization Name	Org Id	Org Type	Effective Date	Termination Date	Termination Reason	Charter	Class	
THE GREENBRIER RESORT	7190	TN	7/16/2002					
Organization Name	Org Id	Org Type	Effective Date	Termination Date	Termination Reason	Charter	Class	

Name Change Results								
Organization Name	Org Id	Org Type	Effective Date	Termination Date	Termination Reason	Charter	Class	
THE GREENBRIER RESORT MANAGEMENT COMPANY	128585			1/25/2007				
Organization Name	Org Id	Org Type	Effective Date	Termination Date	Termination Reason	Charter	Class	

Registration/Reservation Results

Organization Name	NRG/NRS Id	Org Type	Effective Date	Termination Date	Termination Reason	Charter	Class
No results found.							
Organization Name	NRG/NRS Id	Org Type	Effective Date	Termination Date	Termination Reason	Charter	Class

**NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information.*

Printed from West Virginia Secretary of State Online Data Services web site:
<http://apps.sos.wv.gov>

Wednesday, February 06, 2013 — 11:48 AM

© 2013 State of West Virginia

Davis, Georgina L

From: Goodwin, Amy S
Sent: Thursday, July 7, 2016 1:42 PM
To: Tourism I-77 S Welcome Center; Isaacs, Clifton H; Tourism I-64 E Welcome Center; Tourism I-64 W Welcome Center; Tourism I-68 W Welcome Center; Tourism I-70 W Welcome Center; Tourism I-79 S Welcome Center; Tourism I-81 N Welcome Center; Tourism I-81 S Welcome Center; Vaughan, Vicki L; Stinson, Tina L; Butcher, Loarie H; Fowler, Christina A; Bostic, Jane M; Black, Joe A; Amick, Valerie E; Miller, William C; Bond, Andrea B; Smith, Meghan E; Piercy, Jennifer L; Miesner, Johanna G; Allen, Denise A; Davis, Georgina L; Keeney, Lynda J; Smith, Sandy M; Sheets, Tara N; Snead, Debra J; Sparks, Debra J; Burdette, Alex C
Subject: Greenbrier to Reopen July 12

THE GREENBRIER TO REOPEN TO GUESTS JULY 12

White Sulphur Springs, W.Va. – (July 7, 2016): The Greenbrier is proud to announce that it will be reopening to its guests on Tuesday, July 12, after being forced to close for more than two weeks because of the unprecedented flood waters that significantly damaged parts of the historic resort.

"We had some major damage in different parts of the hotel, and it's taken a lot of work to get The Greenbrier back to the standard that our guests expect," said Jim Justice, Owner and CEO, The Greenbrier. "But my dad once told me that if you can't get it done in 24 hours a day, then you're gonna have to work nights. We've worked a lot of nights, because we know just how important it is to have The Greenbrier up and running and guests coming here to visit."

With nearly 2,000 Team Members working during the summer, The Greenbrier's peak season, America's Resort is one of the largest employers in southern West Virginia and a major driver for the area's economy.

"For this region and this state to get back on its feet, the people need to be working," said Justice. "A number of Team Members at The Greenbrier lost everything, and they can't rebuild if they don't have a place to work. That's why we've worked so hard to get The Greenbrier's doors back open as quickly as possible."

"I want to thank Jim Justice for getting me back to work," said Frank Mosley, The Greenbrier's legendary ambassador, who has greeted guests at the main entrance for more than 50 years. "Thank you! Thank you! Thank you!"

Since the flooding that swept through the region on June 23, The Greenbrier has housed and fed more than 700 flood victims, who didn't have anywhere else to stay. The Greenbrier has been assured that proper food and housing will be provided to each and every one of these devastated individuals. The Greenbrier will continue to do all it can to help the community rebuild, and Justice is asking guests to do the same.

"The best way to help out is to come here, enjoy all the amazing people at America's Resort and help stimulate the economy here in Greenbrier County," said Justice. "Guests can enjoy a world class vacation and support the community and The Greenbrier's Team Members at the same time. It's a win-win for

everybody."

"We want to see this place hopping again like it normally is this time of the year," added Greg Scott, who has been a doorman at The Greenbrier for more than 20 years. "It's a great way to show the world that West Virginia will recover and is still a wonderful place to come visit."

For more information or to book your stay at The Greenbrier, visit Greenbrier.com. For information on other ways to help flood victims across West Virginia by donating to the Neighbors Loving Neighbors campaign, visit Greenbrier.com/neighbors.

About The Greenbrier

The Greenbrier is a distinct and spectacular luxury mountain resort situated in the Allegheny Mountains in White Sulphur Springs, West Virginia. It's best known as "America's Resort" and is synonymous with world-class, authentic, southern hospitality. The Greenbrier experience, beginning in 1778 offers a luxurious respite to discerning guests from around the world. The grand scale architecture, Dorothy Draper décor, immaculate attention to detail and legendary gracious service set The Greenbrier apart from all others. Guests walk in the footsteps of Presidents, celebrities and generations of families who regard The Greenbrier as a "one of one" destination. The 710 perfectly appointed Signature Resort Rooms, Classic and Historic Suites, Legacy Cottages and Estate Homes are situated on our breathtaking 11,000-acre playground. Play five championship golf courses (including The Greenbrier Sporting Club's private course) or experience 55+ activities including professional indoor and outdoor tennis, Off-Road Driving and Falconry. The private, guests-only Casino Club features table games, slot machines and simulcast racing. Our full-service, 40,000 square-foot world-renowned spa is widely recognized as one of the most luxurious mineral spas in the world, and our Retail Collection is comprised of 36 boutiques, shops and hand crafted works of art. In addition to The Main Dining Room, The Greenbrier Restaurant Collection is comprised of 19 restaurants, cafés and lounges featuring traditional, award-winning southern-inspired cuisine. The Greenbrier Clinic has been practicing diagnostic medicine since 1948 and in 2014 was expanded to include a full-service MedSpa and Plastic Surgery Center. With the purchase by native West Virginian Jim Justice in 2009 and a \$350+ million restoration, The Greenbrier is now once again the leading luxury resort in the world.

- See more at: <http://www.greenbrier.com/HomePage-Sub-Pages/About-The-Greenbrier/Press-Room/2016/Press-Release-The-Greenbrier-Reopening#sthash.KOD9QEb1.dpuf>

I 146 76734

The
Greenbrier.
CLASSIC
State of West Virginia

The 2013 Greenbrier Classic / Presenting Partner
July 1-7, 2013

Invoice # 2013-200

Due upon Receipt	\$500,000.00
TOTAL DUE	<u>\$500,000.00</u>

Please make check payable to Old White Charities, Inc.
Please return one copy of invoice with remittance.

Habibi Said, National Director of Sales & Operation
The Greenbrier Classic.
300 West Main Street
White Sulphur Springs, West Virginia 24986

THANK YOU.

REPORT ID: WVFA70U0
PAGE 1

STATE OF WEST VIRGINIA
FINANCIAL INFORMATION MANAGEMENT SYSTEM
OFFICE OF THE STATE AUDITOR

07/16/13
10:36:37

BASKET ESSENTIAL

INVOICE COVER SHEET

AUDITOR ENTRY ID: I 0 14676734
WVFIMS DOCUMENT ID: I 14676734

STATE ORGANIZATION: 0304
STATE ORGANIZATION NAME: TOURISM DIVISION WV DEVELOPMENT OFFICE
ORGANIZATION CONTACT: LOARIE BUTCHER
ORGANIZATION ADDRESS: 90 MACCORKLE AVE SW

SO CHARLESTON WV 25303-0000
ORGANIZATION: 0304
ORGANIZATION NAME: TOURISM DIVISION WV DEVELOPMENT OFFICE

DATE PREPARED: 07/16/13
DOCUMENT AMOUNT: 500,000.00
VENDOR INVOICE NUMBER: 2013200
AGENCY COMMITMENT:
AGENCY DOCUMENT:

SPECIAL AUTHORIZATION: 4
OPEN END CONTRACT NUMBER:
DUE DATE: 07/16/13
SPECIAL HANDLING: N
VENDOR NUMBER: 558412
VENDOR NAME: OLD WHITE CHARITIES INC

VENDOR ADDRESS: 300 W MAIN ST

WHITE SULPHUR SPRING WV 24986-

CONTACT PERSON/PHONE: GEORGINA DAVIS
CASH ADVANCE: N BEGIN TRAVEL: / / END TRAVEL: / /

COMMENTS: SPONSORSHIP GREENBRIER CLASSIC
7/1/13-7/7/13

ELECTRONICALLY AUTHORIZED BY: LOARIE BUTCHER
DIRECTOR OF ADMIN

DATE: 2013-07-16

APPROVED BY AUDITOR: _____

DATE: _____

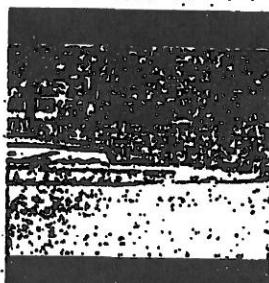
FUND	FY	ORG	ACT	OBJ	GRANT	AMOUNT
3067	2014	0304	618	035		500,000.00
TOTAL INVOICE AMOUNT						500,000.00



Jonas Blixt
2013 CLASSIC CHAMPION

Congratulations to Jonas Blixt, 2013 Greenbrier
Classic Champion.

Media



JIM NANTZ AND SC
STALLINGS

1 of 5

PRESS ROOM

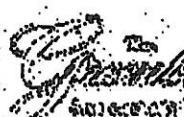
CONTACT US

DIRECTIONS

SITE MAP

PRESENTING PARTNERS

64° FAIR



The Greenbrier Resort | 300 W. Main Street, White Sulphur Springs, WV 24906 | (855) 453-4858

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State of West Virginia
Purchasing Division

AGREEMENT

Purchase Order # _____

WVFIMS Account # _____

TEAM Vendor # _____

WVFIMS Vendor # _____

I, Old White Charities, Inc.for WV Division of Tourism
(Agency)(Name and address)
at 90 MacCorkle Ave, SW, South Charleston,
(Location)

, agree to perform the following services

Fulfillment of sponsorship and hospitality services rendered.
(Detailed description of services to be performed)Date(s) of Service: from July 1, 2013 to September 30, 2013The rate of pay shall be _____ per _____ not to exceed
\$ 500,000 for the entire term of the contract.

NOTE: Any anticipated travel must be incorporated into the vendor's fee. No travel will be reimbursed by the State and is the sole responsibility of the vendor. The following certification must be completed and signed if the vendor is a full-time employee of the State of West Virginia.

Please check the appropriate box below:

- I am not currently a full-time employee of the State of West Virginia;
 I am currently a full-time employee of the State of West Virginia (complete certification below).

It is hereby certified that the services to be performed under this agreement will not interfere with or detract from the full-time duties of the employee and the amount of annual compensation received by _____ (above named vendor) from the State of West Virginia for full-time employment during the current fiscal year will be \$ N/A. The vendor serves as N/A with the title of N/A, certified by _____.

(Supervisor's Signature)

GENERAL TERMS AND CONDITIONS: The General Terms and Conditions for Agency Delegated Master Terms and Conditions located on the Purchasing Division's website at <http://www.state.wv.us/admin/purchase/TCA.pdf>, ("Terms and Conditions") are hereby made a part of this agreement and are specifically incorporated herein by reference. By signing this agreement, Vendor certifies that it has reviewed the Terms and Conditions, fully understands them, and agrees to be bound by their provisions.

APPROVED BY:

Agency: WV Division of Tourism
Old White Charities, Inc.
Company Director
7/3/13
(Authorized Signature of Agency)
(Date)

Vendor: Old White Charities, Inc.
By: [Signature]
27-1569963
(Agency S/N)
(Social Security/FIN#)
7-4-2013
(Date)

REPORT ID: WVFA70U0
PAGE 1

STATE OF WEST VIRGINIA
FINANCIAL INFORMATION MANAGEMENT SYSTEM
OFFICE OF THE STATE AUDITOR

10/01/13
09:54:48

INVOICE COVER SHEET

BASKET ESSENTIAL

AUDITOR ENTRY ID: I 5 14836886
WVFIMS DOCUMENT ID: I 14836886

STATE ORGANIZATION: 0304
STATE ORGANIZATION NAME: TOURISM DIVISION WV DEVELOPMENT OFFICE
ORGANIZATION CONTACT: LOARIE BUTCHER
ORGANIZATION ADDRESS: 90 MACCORKLE AVE SW

SO CHARLESTON WV 25303-0000
ORGANIZATION: 0304
ORGANIZATION NAME: TOURISM DIVISION WV DEVELOPMENT OFFICE

DATE PREPARED: 10/01/13
DOCUMENT AMOUNT: 890,000.00
VENDOR INVOICE NUMBER: 2013201
AGENCY COMMITMENT:
AGENCY DOCUMENT:

SPECIAL AUTHORIZATION: 4
OPEN END CONTRACT NUMBER:
DUE DATE: 10/01/13
SPECIAL HANDLING: N
VENDOR NUMBER: 558412
VENDOR NAME: OLD WHITE CHARITIES INC

VENDOR ADDRESS: 300 W MAIN ST

WHITE SULPHUR SPRING WV 24986-

CONTACT PERSON/PHONE: GEORGINA DAVIS 304-957-9339 EXT:
CASH ADVANCE: N BEGIN TRAVEL: / / END TRAVEL: /

COMMENTS: SPONSORSHIP GREENBRIER CLASSIC
7/1/13-7/7/13

ELECTRONICALLY AUTHORIZED BY: LOARIE BUTCHER
DIRECTOR OF ADMIN

DATE: 2013-10-01

APPROVED BY AUDITOR: _____ DATE: _____

FUND	FY	ORG	ACT	OBJ	GRANT	AMOUNT
3067	2014	0304	618	035		890,000.00
TOTAL INVOICE AMOUNT						890,000.00

The
Greenbrier
CLASSIC

State of West Virginia

I 1483 6886

Invoice #2013-201

The 2013 Greenbrier Classic / Presenting Partner
July 1-7, 2013

\$890,000.00

TOTAL DUE

\$890,000.00

Please make check payable to Old White Charities, Inc.
Please return one copy of invoice with remittance.

Habibi Said, National Director of Sales & Operation
The Greenbrier Classic
300 West Main Street
White Sulphur Springs, West Virginia 24986

THANK YOU.



Jonas Blixt
2013 CLASSIC CHAMPION

Congratulations to Jonas Blixt, 2013 Greenbrier
Classic Champion

Media



JIM NANTZ AND SC
STALLINGS

1 of 5

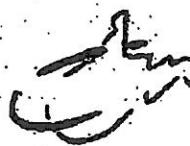
PRESS ROOM

CONTACT US

DIRECTIONS

SITE MAP

PRESENTING PARTNERS



64° FAIR



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RECEIVED

SEP 11 2013

DIVISION OF TOURISM
ADMINISTRATIONState of West Virginia
Purchasing Division**AGREEMENT**

Purchase Order # 4620

WVFIMS Account #

TEAM Vendor #

WVFIMS Vendor # 558412

I, Old White Charities, Inc.for WV Division of Tourism

(Name and address)

at 80 MacCorkle Ave., SW, South Chas. WV

(Agency)

(Location)

Fulfillment of sponsorship and hospitality services rendered.

(Detailed description of services to be performed)

agree to perform the following services

Date(s) of Service: from July 1, 2013to October 31, 2013

The rate of pay shall be

per

\$.890,000

not to exceed

for the entire term of the contract.

NOTE: Any anticipated travel must be incorporated into the vendor's fee. No travel will be reimbursed by the State and is the sole responsibility of the vendor. The following certification must be completed and signed if the vendor is a full-time employee of the State of West Virginia.

Please check the appropriate box below:

- I am not currently a full-time employee of the State of West Virginia;
 I am currently a full-time employee of the State of West Virginia (complete certification below).

It is hereby certified that the services to be performed under this agreement will not interfere with or detract from the full-time duties of the employee and the amount of annual compensation received by

(above named vendor) from the State of West Virginia for full-time

employment during the current fiscal year will be \$ N/A The vendor serves as N/A
 with the title of N/A

, certified by

(Person)

(Supervisor's Signature)

GENERAL TERMS AND CONDITIONS: The General Terms and Conditions for Agency Delegated Master Terms and Conditions located on the Purchasing Division's website at <http://www.state.wv.us/admin/purchase/TCA.pdf>, ("Terms and Conditions") are hereby made a part of this agreement and are specifically incorporated herein by reference. By signing this agreement, Vendor certifies that it has reviewed the Terms and Conditions, fully understands them, and agrees to be bound by their provisions.

APPROVED BY:Agency Division of TourismBill P. Cannon

(Authorized Signatures of Agency)

Commissioner

09/09/2013

(Title)

(Date)

Vendor

Old White Charities, Inc.By: Bill Cannon

(Vendor's Signature)

27-1569963

(Social Security or FEIN)

9-10-2013

(Date)

REPORT ID: WVFA70U0
PAGE 1

STATE OF WEST VIRGINIA
FINANCIAL INFORMATION MANAGEMENT SYSTEM
OFFICE OF THE STATE AUDITOR

08/21/13
09:27:09

TRAVEL
INVOICE COVER SHEET

AUDITOR ENTRY ID: I 3 14751465
WVFIMS DOCUMENT ID: I 14751465

STATE ORGANIZATION: 0304
STATE ORGANIZATION NAME: TOURISM DIVISION WV DEVELOPMENT OFFICE
ORGANIZATION CONTACT: LOARIE BUTCHER
ORGANIZATION ADDRESS: 90 MACCORKLE AVE SW

SO CHARLESTON WV 25303-0000
ORGANIZATION: 0304
ORGANIZATION NAME: TOURISM DIVISION WV DEVELOPMENT OFFICE

DATE PREPARED: 08/15/13
DOCUMENT AMOUNT: 54.50
VENDOR INVOICE NUMBER: 063013070813
AGENCY COMMITMENT:
AGENCY DOCUMENT:

SPECIAL AUTHORIZATION: 4
OPEN END CONTRACT NUMBER:

DUE DATE: 08/15/13
SPECIAL HANDLING: N
VENDOR NUMBER: 350802
VENDOR NAME: BUTCHER LOARIE H

VENDOR ADDRESS: [REDACTED]

CONTACT PERSON/PHONE: GEORGINA DAVIS
CASH ADVANCE: N BEGIN TRAVEL: / / END TRAVEL: / /
COMMENTS: PGA/GREENBRIER CLASSIC
6/30/13-7/8/13

ELECTRONICALLY AUTHORIZED BY: LOARIE BUTCHER
DIRECTOR OF ADMIN

DATE: 2013-08-21

APPROVED BY AUDITOR: _____ DATE: _____

FUND	FY	ORG	ACT	OBJ	GRANT	AMOUNT
3067	2014	0304	662	026		54.50
TOTAL INVOICE AMOUNT						54.50

I 14751465

**State of West Virginia
Travel Expense Account Settlement**

I certify that these costs incurred were in connection with my assigned duties, are true, accurate and actual, and do not reflect any costs or expenses reimbursed or to be reimbursed from any other source.

I certify that I have personally examined and approved the Travel Expense Account Settlement. The terms of expense are reasonable and correspond to the assigned duties of the traveler. The terms of expense further meet all State of West Virginia Travel Regulations and are within the budget of this spending unit.

Joann H. Butcher

8/15/13

Approval Supervisor/Department Head Date
Betty B Carson 8/20/13
Approval Agency Head/Deputy Date

REPORT ID: WVFA70U1
PAGE 1

STATE OF WEST VIRGINIA
FINANCIAL INFORMATION MANAGEMENT SYSTEM
INVOICE COVER SHEET
(AGENCY SHEET)

07/09/13
10:54:40

TRAVEL

AUDITOR ENTRY ID: I 2 14662267
WVFIMS DOCUMENT ID: I 14662267

STATE ORGANIZATION: 0304
STATE ORGANIZATION NAME: TOURISM DIVISION WV DEVELOPMENT OFFICE
ORGANIZATION CONTACT: LOARIE BUTCHER
ORGANIZATION ADDRESS: 90 MACCORKLE AVE SW

SO. CHARLESTON

WV 25303-0000

ORGANIZATION: 0304
ORGANIZATION NAME: TOURISM DIVISION WV DEVELOPMENT OFFICE

DATE PREPARED: 07/09/13

DOCUMENT AMOUNT: 62.50
VENDOR INVOICE NUMBER: 063013070913

AGENCY COMMITMENT:

AGENCY DOCUMENT:

SPECIAL AUTHORIZATION: 4
OPEN END CONTRACT NUMBER:

ORIGINAL DUE DATE: 07/09/13
REVISED DUE DATE: 07/09/13

SPECIAL HANDLING: N

VENDOR NUMBER: 57280

VENDOR NAME: VAUGHAN VICKI L

VENDOR ADDRESS: [REDACTED]

CONTACT PERSON: GEORGINA DAVIS
CONTACT PHONE: 304-957-9339 EXT:

CASH ADVANCE: N BEGIN TRAVEL: / / END TRAVEL: / /

COMMENTS: PGA/GREENBRIER CLASSIC
6/30/13-7/09/13

LINE	FUND	FY	ORG	ACT	OBJ	GRANT	PROJ	AMOUNT
000001	3067	2014	0304	662	026			
	3067	2014	7542	662	555			54.50
000002	3067	2014	0304	662	026			
	3067	2014	7542	662	549			8.00
TOTAL INVOICE AMOUNT								62.50

**State of West Virginia
Travel Expense Account Settlement**

1740424

I certify that these costs incurred were in connection with my assigned duties, are true, accurate and actual, and do not reflect any costs or expenses reimbursed or to be reimbursed from any other source.

Jute L.

I certify that I have personally examined and approved this Travel Expense Account Settlement. The terms of expense are reasonable and correspond to the assigned duties of the traveler. The terms of expense further meet all State of West Virginia Travel Regulations and are within the budget of this spending unit.

Laura J. Butler 7/10/11
Approval Supervisor/Department Head Date
Approval Agency Head/Designee Date

7/0115

18.00

WEST VIRGINIA TURNPIKE

Barrier C

Lane: 5 Collector: 58098

Sun Jun 30, 2013 13:56:20

Class: 1

Toll paid: \$ 2.00

WEST VIRGINIA TURNPIKE

Barrier B

Lane: 9 Collector: 52233

Sun Jun 30, 2013 14:20:50

Class: 1

Toll paid: \$ 2.00

WEST VIRGINIA TURNPIKE

Barrier B

Lane: 1 Collector: 55054

Mon Jul 08, 2013 12:13:10

Class: 1

Toll paid: \$ 2.00

WEST VIRGINIA TURNPIKE

Barrier C

Lane: 10 Collector: 55047

Mon Jul 08, 2013 12:39:33

Class: 1

Toll paid: \$ 2.00

REPORT ID: WVFA70U0
PAGE 1

STATE OF WEST VIRGINIA
FINANCIAL INFORMATION MANAGEMENT SYSTEM
OFFICE OF THE STATE AUDITOR

07/16/13
10:09:06

INVOICE COVER SHEET

BASKET ESSENTIAL

AUDITOR ENTRY ID: I 4 14658538
WVFIMS DOCUMENT ID: I 14658538

STATE ORGANIZATION: 0304
STATE ORGANIZATION NAME: TOURISM DIVISION WV DEVELOPMENT OFFICE
ORGANIZATION CONTACT: LOARIE BUTCHER
ORGANIZATION ADDRESS: 90 MACCORKLE AVE SW

SO CHARLESTON WV 25303-0000
ORGANIZATION: 0304
ORGANIZATION NAME: TOURISM DIVISION WV DEVELOPMENT OFFICE

DATE PREPARED: 07/16/13
DOCUMENT AMOUNT: 31.50
VENDOR INVOICE NUMBER: 070113070213
AGENCY COMMITMENT:
AGENCY DOCUMENT:

SPECIAL AUTHORIZATION: 4
OPEN END CONTRACT NUMBER:

DUE DATE: 07/16/13
SPECIAL HANDLING: N
VENDOR NUMBER: 176549
VENDOR NAME: KEENEY LYNDA J

VENDOR ADDRESS:

CONTACT PERSON/PHONE: GEORGINA DAVIS
CASH ADVANCE: N BEGIN TRAVEL: / / END TRAVEL: / / 304-957-9339 EXT:

COMMENTS: PREP FOR GREENBRIER CLASSIS
7/1/13-7/2/13

ELECTRONICALLY AUTHORIZED BY: LOARIE BUTCHER
DIRECTOR OF ADMIN

DATE: 2013-07-16

APPROVED BY AUDITOR: _____ DATE: _____

FUND	FY	ORG	ACT	OBJ	GRANT	AMOUNT
3067	2014	0304	662	044		31.50
TOTAL INVOICE AMOUNT						31.50



**STATE OF WEST VIRGINIA
TRAVEL EXPENSE ACCOUNT SETTLEMENT**

— 1740 opus

Name:	Lynda Keeney	Title:	HR Manager	FIMS Vendor No:	176549	
Address:		City:				
State:		Headquarters:	Weston	Normal Work Hours: 8am - 4pm		
Division:	Commerce	Division:	Tourism	Section: Admin/HR		
Travel Purpose: To attend prep for Greenbrier Classic						
State Car:	Yes	No	X	Personal Car:	Yes	No
DATE						
7/1/2013	South Charleston	0.00				0.00
	White Sulphur Spngs	0.00		Gratis	Gratis	0.00
7/2/2013	South Charleston	0.00				31.58
		0.00				31.58
		0.00				0.00
		0.00				0.00
		0.00				0.00
		0.00				0.00
		0.00				0.00
		0.00				0.00
		0.00				0.00
		0.00				0.00
		0.00				0.00
		0.00				0.00
		0.00				0.00
		0.00				0.00
		0.00				0.00
TOTALS	0	0.00	0.00	0.00	0.00	31.58
Less Cash Advance (WVFIMS ID#:)
Amount Due To: <input checked="" type="checkbox"/> Employee <input type="checkbox"/> State						31.58

Traveler must attach copies of direct billed receipts or invoices, i.e., airline, registration, lodging, etc.

GENERAL INFORMATION	
7/1/2013	
7/2/2013	Enterprise
	31.92

I certify that these costs incurred were in connection with my assigned duties, are true, accurate and actual, and do not reflect any costs or expenses reimbursed or to be reimbursed from any other source.

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Traveler's Signature

Date _____

Approval Agency Head/Designee

Date

**WELCOME TO
ONE STOP #101
512 MACCORKLE AVE
SOUTH CHARLESTON
WV 25303**

**DEALER# 4785739-P4U
ONE STOP #101**

SOUTH CH WU

**MCRD
INV # P4W1344
AUTH # 002948
APPROVAL # P4W134
DATE 07/02/13 14:13**

**PUMP # 87 REGULAR
GALLONS 9.002
PRICE/GAL \$ 3.499**

**TOTAL (C) \$31.58
P4W87**

**THANK YOU
FOR TODAY**

ENTERPRISE RENT-A-CAR COMPANY OF KENTUCKY, 107A MACCORKLE AVE SW, SOUTH CHARLESTON, WV 253031451 (304) 744-3644

RENTAL AGREEMENT
373756

REF#
5G0YPC

RENTER
KEENEY, LYNDA

DATE & TIME OUT
07/01/2013 08:54 AM
DATE & TIME IN
07/02/2013 05:10 PM

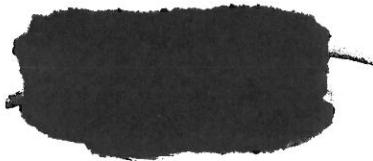
BILLING CYCLE
24-HOUR

VEH #1 2013 VOLK PASS 2.5L
VIN# 1VWAP7A3XDC055719
LIC# DNU879
MILES DRIVEN 286

BILL TO ACCOUNT
STATE OF WV DIVISION TOURISM
ATTN: FOWLER, CHRISTINA
90 MACCORKLE AVE
CHARLESTON, WV 25303

SUMMARY OF CHARGES

Charge Description	Date	Quantity	Per	Rate	Total
TIME & DISTANCE	07/01 - 07/02	2	DAY	\$31.92	\$63.84
REFUELING CHARGE	07/01 - 07/02			\$0.00	
				Subtotal:	\$63.84
				Total Charges:	\$63.84
<hr/>					
BILL-To / Deposits					
<hr/>					
STATE OF WV DIVISION TOURISM					
TIME & DISTANCE	07/01 - 07/02	2	DAY		
REFUELING CHARGE	07/01 - 07/02				
				Subtotal:	(-\$63.84)
<hr/>					
Total Amount Due					\$0.00
<hr/>					
PAYMENT INFORMATION					
AMOUNT PAID			TYPE		
\$63.84			Mastercard		



REPORT ID: WVFA70U0
PAGE 1

STATE OF WEST VIRGINIA
FINANCIAL INFORMATION MANAGEMENT SYSTEM
OFFICE OF THE STATE AUDITOR

07/12/13
11:20:19

TRAVEL

INVOICE COVER SHEET

AUDITOR ENTRY ID: I 3 14666880
WVFIMS DOCUMENT ID: I 14666880

STATE ORGANIZATION: 0304
STATE ORGANIZATION NAME: TOURISM DIVISION WV DEVELOPMENT OFFICE
ORGANIZATION CONTACT: LOARIE BUTCHER
ORGANIZATION ADDRESS: 90 MACCORKLE AVE SW

SO CHARLESTON WV 25303-0000
ORGANIZATION: 0304
ORGANIZATION NAME: TOURISM DIVISION WV DEVELOPMENT OFFICE

DATE PREPARED: 07/10/13
DOCUMENT AMOUNT: 46.64
VENDOR INVOICE NUMBER: 070113070813
AGENCY COMMITMENT:
AGENCY DOCUMENT:

SPECIAL AUTHORIZATION: 4
OPEN END CONTRACT NUMBER:

DUE DATE: 07/10/13
SPECIAL HANDLING: N
VENDOR NUMBER: 153033
VENDOR NAME: CARVER BETTY B

VENDOR ADDRESS:

CONTACT PERSON/PHONE: GEORGINA DAVIS
CASH ADVANCE: N BEGIN TRAVEL: / /
END TRAVEL: / /

COMMENTS: PGA/GREENBRIER CLASSIC
7/1/13-7/8/13

ELECTRONICALLY AUTHORIZED BY: LOARIE BUTCHER
DIRECTOR OF ADMIN

DATE: 2013-07-12

APPROVED BY AUDITOR: _____ DATE: _____

FUND	FY	ORG	ACT	OBJ	GRANT	AMOUNT
3067	2013	0304	662	026		46.64
TOTAL INVOICE AMOUNT						46.64

**State of West Virginia
Travel Expense Account Settlement**

L 14.404.880

I certify that these costs incurred were in connection with my assigned duties, are true, accurate and actual, and do not reflect any costs or expenses reimbursed or to be reimbursed from any other source.

I certify that I have personally examined and approved this Travel Expense Account Settlement. The terms of expense are reasonable and correspond to the assigned duties of the traveler. The terms of expense further meet all State of West Virginia Travel Regulations and are within the budget of this spending unit.

Traveler's Signature

1

[Annonces](#) | [Inscription](#) | [Déconnexion](#) | [Aide](#)

17

Suzanne H. Butcher 7/12/13
Approval Supervisor/Department Head Date
Approval Agency Head/Designer / Date

REPORT ID: WVFA70U1
PAGE 1

STATE OF WEST VIRGINIA
FINANCIAL INFORMATION MANAGEMENT SYSTEM
INVOICE COVER SHEET
(AGENCY SHEET)

TRAVEL

07/10/13
09:41:11

AUDITOR ENTRY ID: I 3 14665020
WVFIMS DOCUMENT ID: I 14665020

STATE ORGANIZATION: 0304
STATE ORGANIZATION NAME: TOURISM DIVISION WV DEVELOPMENT OFFICE
ORGANIZATION CONTACT: LOARIE BUTCHER
ORGANIZATION ADDRESS: 90 MACCORKLE AVE SW

SO CHARLESTON WV 25303-0000

ORGANIZATION: 0304
ORGANIZATION NAME: TOURISM DIVISION WV DEVELOPMENT OFFICE

DATE PREPARED: 07/10/13

DOCUMENT AMOUNT: 89.81
VENDOR INVOICE NUMBER: 063013070813

AGENCY COMMITMENT:

AGENCY DOCUMENT:

SPECIAL AUTHORIZATION: 4

OPEN END CONTRACT NUMBER:

ORIGINAL DUE DATE: 07/10/13

REVISED DUE DATE: 07/10/13

SPECIAL HANDLING: N

VENDOR NUMBER: 67661

VENDOR NAME: CUTLIP BETTY A

VENDOR ADDRESS: [REDACTED]

CONTACT PERSON: GEORGINA DAVIS
CONTACT PHONE: 304-957-9339 EXT:

CASH ADVANCE: N BEGIN TRAVEL: / / END TRAVEL: / /

COMMENTS: PGA GREENBRIER CLASSIC 2013

6/30/13-7/8/13

LINE	FUND	FY	ORG	ACT	OBJ	GRANT	PROJ	AMOUNT
000001	3067	2014	0304	662	026			
	3067	2014	7511	662	555			35.00
000002	3067	2014	0304	662	042			
	3067	2014	7511	662	042			46.81
000003	3067	2014	0304	662	026			
	3067	2014	7511	662	549			8.00

REPORT ID: WVFA70U1
PAGE 2

STATE OF WEST VIRGINIA
FINANCIAL INFORMATION MANAGEMENT SYSTEM
INVOICE COVER SHEET
(AGENCY SHEET)

TRAVEL

07/10/13
09:41:11

AUDITOR ENTRY ID: I 3 14665020
WVFIMS DOCUMENT ID: I 14665020

STATE ORGANIZATION: 0304
STATE ORGANIZATION NAME: TOURISM DIVISION WV DEVELOPMENT OFFICE
ORGANIZATION CONTACT: LOARIE BUTCHER
ORGANIZATION ADDRESS: 90 MACCORKLE AVE SW

SO CHARLESTON

WV 25303-0000

TOTAL INVOICE AMOUNT

89.81

114665020

**State of West Virginia
Travel Expense Account Settlement**

certify that these costs incurred were in connection with my assigned duties, are true, accurate and actual, and do not reflect any costs or expenses reimbursed or to be reimbursed from any other source.

Beth Gillis
Traveler's Signature

7/10 k³

I certify that I have personally examined and approved this Travel Expense Account Settlement. The terms of expense are reasonable and correspond to the assigned duties of the traveler. The terms of expense further meet all State of West Virginia Travel Regulations and are within the budget of this spending unit.

Approval Supervisor/Department Head Date
Loren D. Butcher 7/10/13
Approval Agency Head/Designee Date

STATE OF WEST VIRGINIA

DEPARTMENT OF ADMINISTRATION
 TRAVEL MANAGEMENT OFFICE
 REQUEST FOR HOSPITALITY SERVICE

SPENDING UNIT NAME/ORG # West Virginia Division of TourismCONTACT PERSON Georgina DavisTELEPHONE NUMBER 304 957 9339FUNCTION SPONSOR Betty CutlipLOCATION OF FUNCTION Stardust Cafe, Lewisburg, WVDATE(S) OF FUNCTION July 3, 2013**ESTIMATED EXPENSES**

FOOD AND BEVERAGE

\$ 46.81

MEETING ROOM

\$ _____

EQUIPMENT RENTAL

\$ _____

LODGING

\$ _____

OTHER/

\$ _____

OTHER/

\$ _____

TOTAL

\$ 46.81**PURPOSE/JUSTIFICATION OF FUNCTION:**

To host a journalist for lunch during The Greenbrier Classic. Opportunity to promote the state, which will be included in a two-page spread in the NY based Resident Magazine.

FUNCTION ATTENDEES (Must list individual names unless for a group of 20 or more. A list of attendees for groups of 20 or more must accompany the form):

Betty Cutlip, Christopher Pape, Editor-in-Chief, Resident Magazine

AGENCY AUTHORIZATION FOR THE ABOVE FUNCTIONBy: Betty Cutlip

FUNCTION REPRESENTATIVE'S SIGNATURE

7/10/13

DATE

By: _____

AGENCY HEAD / DESIGNEE SIGNATURE

DATE

WEST VIRGINIA TURNPIKE

Thanks for Shopping
#769

Barrier C

Lane: 1 Collector: 55047

Sun Jun 30, 2013 13:47:24

Class: 1

Toll paid: \$ 2.00

WEST VIRGINIA TURNPIKE

Barrier B

Lane: 9 Collector: 52233

Sun Jun 30, 2013 14:13:08

Class: 1

Toll paid: \$ 2.00

WEST VIRGINIA TURNPIKE

Barrier B

Lane: 5 Collector: 55126

Mon Jul 08, 2013 12:49:48

Class: 1

Toll paid: \$ 2.00

WEST VIRGINIA TURNPIKE

Barrier C

Lane: 7 Collector: 58017

Mon Jul 08, 2013 13:16:12

Class: 1

Toll paid: \$ 2.00

7/8/13 1:55 PM
Term: 091200428
Appr: 720791

PUMP# 07 CREDIT/
UN1 @ \$3.469/G
VOLUME 15.913 GAL

GAS TOTAL \$55.20

GRAND TOTAL \$55.20

JULY POINTS=136
JUNE POINTS=127

EACH MONTH POINTS
DO NOT COMBINE

YOU SAVED 0.03 /GAL

Wright Exp
XXXXXXXXXXXXXX2902

Balance : \$ -55.20

Odometer : 246319

Vehicle# : 56471

07/08/2013 13:51:28

Stardust Cafe
Order #
1-12067
table 8
Server: Katherine
Cashier: Katherine
2013-07-03 13:23:47

1 Grilled 3 Cheese Sandwich	9.00
* Bacon	1.50
2 #1 Soup numemaria	16.00
1 Trust M	12.00

Subtotal:	38.50
NV Tax (6% of 38.50):	2.31
Total:	40.81

Amount due:	40.81
-------------	-------

Stardust Cafe
102 E Washington St
Lewisburg, West Virginia 24901
USA
304 647 3863
www.stardustcafewv.com
GM: Sparrow Huffman

Stardust Cafe
Order #: 1-12067 Check: 1
table 8
Server: Katherine
2013-07-03 13:25:42

CREDIT CARD SALE

Auth Code: 454Z

Amount:
40.81

Tip: 6.-

Total: 46.81

ENTERPRISE RENT-A-CAR COMPANY OF KENTUCKY, 107A MACCORKLE AVE SW, SOUTH
CHARLESTON, WV 25303-1451 (304) 744-3644

RENTAL AGREEMENT REF#
373707 5FJHMX

RENTER
CUTLIP, BETTY

ADDITIONAL DRIVER
ANY STATE AUTH DRIVER

DATE & TIME OUT
06/27/2013 05:51 PM
DATE & TIME IN
07/08/2013 02:18 PM

BILLING CYCLE
24-HOUR

VEH #1 2013 DODG GCAR SXT1
VIN# 2C4RDGCG7DR582218
LIC# WWA6127
MILES DRIVEN 355

BILL TO ACCOUNT
SSTATE OF WV DIVISION TOURISM
ATTN: 6831
90 MACCORKLE AVE
CHARLESTON, WV 25303

SUMMARY OF CHARGES

Charge Description	Date	Quantity	Per	Rate	Total
TIME & DISTANCE	06/28 - 07/05	1	WEEK	\$258.25	\$258.25
TIME & DISTANCE	07/05 - 07/08	4	DAY	\$51.65	\$206.60
REFUELING CHARGE	06/28 - 07/08				\$0.00
		Subtotal:			\$464.85
		Total Charges:			\$464.85

BILL-To / Deposits

SSTATE OF WV DIVISION TOURISM				
TIME & DISTANCE	06/28 - 07/08	1	WEEK	
REFUELING CHARGE	06/28 - 07/08			
		Subtotal:		(\$464.85)

Total Amount Due

\$0.00

PAYMENT INFORMATION

AMOUNT PAID	TYPE
\$464.85	Mastercard



Gas - Fuel
for Rental

WELCOME

SALES RECEIPT
54 787 000030
SHELL
HARTS RUN I64
WHITE SULPHU WV 24986

DATE 07/05/13 11:09AM
INVOICE# 178046
AUTH# 974488
VEHICLE# 54476
ODOMETER 10590
Way [REDACTED]

PUMP PRODUCT \$/G.
07 UNLD \$3.459

GALLONS FUEL TOTAL
8.191 \$ 28.33

TOTAL SALE \$ 28.33

Now thru 8/5/13,
each time you swipe
an FRN card at Shell
receive 3cps or
more.

For more details,
visit
fuelrewards.com/receive
ipt

THANK YOU
COME BACK SOON

WELCOME TO
ONE STOP #101
512 MACCORKLE AVE
SOUTH CHARLESTON
WV 25303

DEALER# 4785739-P4U
ONE STOP #101

SOUTH CH WV

XXXXXX
WEK10
INV # P4U9974
AUTH # 679007
APPROVAL # P4U997
ODOMETER 10819
DATE 07/08/13 13:06

PUMP # 06 REGULAR
GALLONS 9.603
PRICE/GAL \$ 3.499

TOTAL (C) \$33.60
P4U06

THANK YOU
HAVE A NICE DAY

Total \$ 61.93

ENTERPRISE RENT-A-CAR COMPANY OF KENTUCKY, 107A MACCORKLE AVE SW, SOUTH
CHARLESTON, WV 253031451 (304) 744-3644

RENTAL AGREEMENT REF#
373712 5FL7Z4

RENTER
CUTLIP, BETTY

DATE & TIME OUT
06/28/2013 09:07 AM
DATE & TIME IN
07/08/2013 02:36 PM

BILLING CYCLE
24-HOUR

VEH #1 2013 TOYO SIEN 8LE1
VIN# 5TDKK3DC8DS357695
LIC# 5VT484
MILES DRIVEN 406

BILL TO ACCOUNT
STATE OF WV DIVISION TOURISM
ATTN: 6831
90 MACCORKLE AVE
CHARLESTON, WV 25303

SUMMARY OF CHARGES

Charge Description	Date	Quantity	Per	Rate	Total
TIME & DISTANCE	06/28 - 07/05	1	WEEK	\$258.25	\$258.25
TIME & DISTANCE	07/05 - 07/08	4	DAY	\$51.65	\$206.60
REFUELING CHARGE	06/28 - 07/08				\$0.00
		Subtotal:			\$464.85
		Total Charges:			\$464.85

BILL-TO / Deposits

STATE OF WV DIVISION TOURISM

TIME & DISTANCE	06/28 - 07/08	1	WEEK
REFUELING CHARGE	06/28 - 07/08		
		Subtotal:	(\$464.85)

Total Amount Due

\$0.00

PAYMENT INFORMATION

AMOUNT PAID	TYPE
\$464.85	Mastercard



Agency Ref. # _____

STATE OF WEST VIRGINIADEPARTMENT OF ADMINISTRATION
TRAVEL MANAGEMENT OFFICE
EST FOR HOSPITALITY SERVICE

KRO WATER	3.84 B
KRO WATER	3.84 B
KRO WATER	3.84 B
GATORADE	PC 9.99 B
SC KROGER SAVINGS	3.00
GATORADE	PC 9.99 B
SC KROGER SAVINGS	3.00
GATORADE	PC 9.99 B
SC KROGER SAVINGS	3.00
GATORADE	PC 9.99 B
SC KROGER SAVINGS	3.00
G2 ALL STARS	PC 9.99 B
SC KROGER SAVINGS	3.00
G2 ALL STARS	PC 9.99 B
SC KROGER SAVINGS	3.00
PLNTR NUTS	7.99 B
PLNTR MX NUT	5.49 B
PLNTR PEANUT	<+ 3.49 B
SC KROGER SAVINGS	1.10
BWSLT FRT	5.99 B
NTVL GRNBARS	5.79 B
CHEX SNACK	PC 2.50 B
SC KROGER SAVINGS	0.49
1 @ 2/3.00	
KRO BTRSCCH	PC 1.00 B
SC KROGER SAVINGS	0.50
JOLLY RNCHR	PC 2.50 B
SC KROGER SAVINGS	1.09
EMRLD BRKFST	3.49 B
CNNMN DISKS	3.19 B
1 @ 2/3.00	
KRO BTRSCCH	PC 1.00 B
SC KROGER SAVINGS	0.50
1 @ 2/3.00	
PEPPERMINTS	PC 1.00 B
SC KROGER SAVINGS	0.50
CHEX MX TRAD	3.59 B
1 @ 2/3.00	
DELUXE MIX	PC 1.00 B
SC KROGER SAVINGS	0.50
1 @ 2/3.00	
PEPPERMINTS	PC 1.00 B
SC KROGER SAVINGS	0.50
CHEX MX TRAD	3.59 B
BOB MINTS	2.49 B
BOB MINTS	2.49 B
1 @ 2/3.00	
DELUXE MIX	PC 1.00 B
SC KROGER SAVINGS	0.50
JOLLY RNCHR	PC 2.50 B
SC KROGER SAVINGS	1.09
K [REDACTED]	[REDACTED]

\$ 136.14

\$ _____

\$ _____

\$ _____

\$ _____

\$ 136.14

Booth - PGA

names unless for a group of 20 or more. A list of attendees for groups of 20 or

TAX EXEMPTION	1.36-
***** BALANCE	136.14

UNCTION

URE

DATE

E

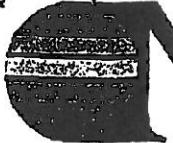
DATE

029 Kroger #769
5 Riverwalk Mall
South Charleston WV 25303

REF# 011527

VISA	136.14
EXEMPTED SALES AMT	136.14
CHANGE	0.00
TOTAL NUMBER OF ITEMS SOLD =	30

7502-042



National Travel

information » technology » service

PAPE/CHRISTOPHER
ALEXANDER

C74462

05-Jun-2013 2:22 pm

Page 1 of 3

THANK YOU, JILL

Booking locator: NTXVKAA
Fare: \$633.30


01-Jul-2013
10:00am
Monday

Air United Airlines
From: New York La Guardia NY, USA
Meal: None
Equip: CRJ-Canadair Regional
Depart: 01-Jul-2013 Monday 10:00am
Arrival: 01-Jul-2013 Monday 11:21am
OPERATED BY EXPRESSJET AIRLINES DBA UNITED EXPRESS
Depart - LGA TERMINAL B
Arrive -
United Airlines locator: CJ57TJ
Flight Duration: 1 hour(s) and 21 minutes


01-Jul-2013
12:30pm
Monday

Air United Airlines
From: Washington Dulles DC, USA
Meal: None
Equip: Saab 340 Turboprop
Depart: 01-Jul-2013 Monday 12:30pm
Arrival: 01-Jul-2013 Monday 01:50pm
OPERATED BY SILVER AIRWAYS DBA UNITED EXPRESS
United Airlines locator: CJ57TJ
Flight Duration: 1 hour(s) and 20 minutes


03-Jul-2013
02:40pm
Wednesday

Air United Airlines
From: Greenbrier WV, USA
Meal: None
Equip: Saab 340 Turboprop
Depart: 03-Jul-2013 Wednesday 02:40pm
Arrival: 03-Jul-2013 Wednesday 03:55pm
OPERATED BY SILVER AIRWAYS DBA UNITED EXPRESS
United Airlines locator: CJ57TJ
Flight Duration: 1 hour(s) and 15 minutes


03-Jul-2013
05:08pm
Wednesday

Air United Airlines
From: Washington Dulles DC, USA
Meal: None
Equip: CRJ-Canadair Regional
Depart: 03-Jul-2013 Wednesday 05:08pm
Arrival: 03-Jul-2013 Wednesday 06:30pm
OPERATED BY EXPRESSJET AIRLINES DBA UNITED EXPRESS
Depart -
Arrive - LGA TERMINAL B
United Airlines locator: CJ57TJ
Flight Duration: 1 hour(s) and 22 minutes

Other

02-Aug-2013
Friday

New York La Guardia NY, USA
ELECTRONIC TICKET REQUESTED!

National Travel

information » technology » service

PAPE/CHRISTOPHER
ALEXANDER

C74462

05-Jun-2013 2:22 pm

Page 2 of 3

Booking locator: NTXVKA
Fare: \$633.30

NO FREQUENT FLYER DATA AVAILABLE. PLEASE ADVISE
FOR PROPER MILEAGE CREDIT
THIS IS AN ELECTRONIC TICKET TRANSACTION
AN ELECTRONIC TICKET CANNOT BE TRANSFERRED TO ANOTHER CARRIER
PLEASE ADVISE NATIONAL TRAVEL IF YOU DO NOT TRAVEL.
FOR ASSISTANCE IN OBTAINING A REFUND
WHEN CHECKING IN FOR YOUR FLIGHTS PLEASE PROVIDE
THE FOLLOWING CONFIRMATION NUMBER: UA CJ57TJ
YOU MUST PRESENT POSITIVE IDENTIFICATION AT THE CHECKIN

Please review your itinerary carefully to verify
that the names are spelled correctly and dates and
destinations are correct. Notify National Travel
immediately with any corrections to avoid airline
ticket penalties.

The Transportation Security Administration (TSA)
requires travelers, when making a reservation, to provide their
full name, date of birth and gender as it is shown on the
identification document that will be presented at security checkpoints.
Failure to provide the required elements in advance could:
(1) inhibit your ability to get a boarding pass until the information
has been provided; and (2) require you
to undergo additional airport security screening.

You may view your trip details online anytime at
www.nationaltravel.com. Click on "View Your Itinerary"
and enter your six character booking locator (noted above)
and last name. Find links to carriers, online check-in at
www.nationaltravel.com

National Travel cannot be held responsible in the
event of bankruptcy of airlines or other suppliers.
Due to security wait times and airline check-in
requirements, we recommend arriving at the airport
2 hours prior to departure. Contact National Travel for
recommendations on specific airports.

Please present frequent flyer ID at check-in to ensure
proper credit.

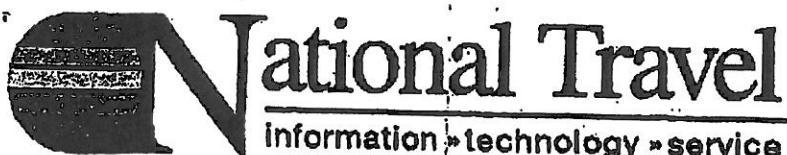
National Travel is open 24 hours/ 365 days to provide
you with toll free assistance while you travel.

Please tell us about our service at
<http://www.nationaltravel.com/reportcard>

We appreciate your business at National Travel.

For airline travel within the U.S. the Department of Transportation
Requires all passengers over 18 to present photo ID at check-in.
This ticket is non-refundable/Penalty applies for changes.

Airline Schedules are assigned by the cruise line and are not
Due to increased security screenings at all airports
passengers should arrive at the airport a minimum of 2 hours prior
National Travel cannot be held responsible in the event
of bankruptcy of airlines or other suppliers
No car or hotel requested



PAPE/CHRISTOPHER
ALEXANDER

C74462

05-Jun-2013 2:22 pm

Page 3 of 3

Booking locator: NTXVKA
Fare: \$633.30

Ticket Information

Total Amount: 0.00

THE TOTAL FARE ABOVE DOES NOT INCLUDE A SERVICE FEE OF \$28.00

YOUR AGENT: jillr@nationaltravel.com

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
TRAVEL MANAGEMENT OFFICE
REQUEST FOR HOSPITALITY SERVICE

SPENDING UNIT NAME/ORG # West Virginia Division of TourismCONTACT PERSON Georgina DavisTELEPHONE NUMBER 304 957 9339FUNCTION SPONSOR West Virginia TourismLOCATION OF FUNCTION The GreenbrierDATE(S) OF FUNCTION July 1-3, 2013**ESTIMATED EXPENSES**

FOOD AND BEVERAGE

\$ _____

MEETING ROOM

\$ _____

EQUIPMENT RENTAL

\$ _____

LODGING

\$ _____

OTHER/

\$ 633.30 (airfare)

OTHER/

\$ _____

TOTAL

\$ 633.30**PURPOSE/JUSTIFICATION OF FUNCTION:**

To host a journalist (Christopher Page) during The Greenbrier Classic.

Will receive a two-page spread on West Virginia in the NY Resident Magazine.

FUNCTION ATTENDEES (Must list individual names unless for a group of 20 or more. A list of attendees for groups of 20 or more must accompany the form):

AGENCY AUTHORIZATION FOR THE ABOVE FUNCTIONBy: Betty Cattley

FUNCTION REPRESENTATIVE'S SIGNATURE

6/21/13

DATE

By: _____

AGENCY HEAD / DESIGNEE SIGNATURE

DATE

TOR 4602

REPORT ID: WVFA70U0
PAGE 1

STATE OF WEST VIRGINIA
FINANCIAL INFORMATION MANAGEMENT SYSTEM
OFFICE OF THE STATE AUDITOR

11/14/13
14:49:56

GRANT

INVOICE COVER SHEET

AUDITOR ENTRY ID: I 9 14917629
WVFIMS DOCUMENT ID: I 14917629

STATE ORGANIZATION: 0304
STATE ORGANIZATION NAME: TOURISM DIVISION WV DEVELOPMENT OFFICE
ORGANIZATION CONTACT: LOARIE BUTCHER
ORGANIZATION ADDRESS: 90 MACCORKLE AVE SW

SO CHARLESTON WV 25303-0000
ORGANIZATION: 0304
ORGANIZATION NAME: TOURISM DIVISION WV DEVELOPMENT OFFICE

DATE PREPARED: 11/13/13
DOCUMENT AMOUNT: 400,000.00
VENDOR INVOICE NUMBER: C39250920131
AGENCY COMMITMENT: C000392509
AGENCY DOCUMENT: LG

SPECIAL AUTHORIZATION: 4
OPEN END CONTRACT NUMBER:
DUE DATE: 11/14/13
SPECIAL HANDLING: N
VENDOR NUMBER: 36587
VENDOR NAME: GREENBRIER

VENDOR ADDRESS: 300 W MAIN ST

WHITE SULPHUR SPRING WV 24986-

CONTACT PERSON/PHONE: CONNIE ROSENBAUM 304-957-9322 EXT:

COMMENTS: THE GREENBRIER---PMT 1---FINAL
04/12/13--+12/31/13

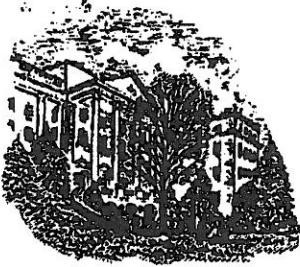
ELECTRONICALLY AUTHORIZED BY: LOARIE BUTCHER
DIRECTOR OF ADMIN

DATE: 2013-11-14

APPROVED BY AUDITOR: _____ DATE: _____

FUND	FY	ORG	ACT	OBJ	GRANT	AMOUNT
3072	2014	0304	099	083		400,000.00

TOTAL INVOICE AMOUNT						400,000.00



THE
Greenbrier[®]

300 WEST MAIN ST. • WHITE SULPHUR SPRINGS • WV 24988

TELEPHONE (304) 536-7823
FAX (304) 536-7798
<http://www.greenbrier.com>

RECEIVED

OCT 23 2013

DIVISION OF TOURISM
ADMINISTRATION

FINAL REIMBURSEMENT REQUEST

October 17, 2013

Loarie H. Butcher
Director of Administration
West Virginia Division of Tourism
90 MacCorkle Ave. SW
South Charleston, WV 25303

Dear Loarie:

We have completed our Direct Advertising Application #C392509, The Greenbrier and Greenbrier Classic Broadcast Advertising Campaign, as described in our application and approved on April 11, 2013 in the amount of \$400,000.00 for the period of April 12, 2013 to December 31, 2013.

We hereby request payment in the amount of \$400,000.00 from the West Virginia Division of Tourism - Tourism Commission for the period of April 12, 2013 to December 31, 2013. This is our first and final request for reimbursement of funds.

I certify that all costs claimed by this report have been incurred and paid by my company/organization, they are in accordance with my approved application with WV Division of Tourism, and they were incurred within the application period, as listed in paragraph #1 above. Any refunds or credits that I receive from vendors on these invoices will be remitted to WV Division of Tourism, based on the percentage reimbursement that I obtain.

Sincerely,
Jeff Kmiec
President & Managing Director

THE ITEMS HEREON CONFORMS TO SPECIFICATIONS AND WERE RECEIVED IN GOOD CONDITION			Date Sign	Div. App
11-13-13 <i>Connie Lasson</i>				<i>JA</i>
Firm	Vendor		Grant	
Fund	Fy	Org	392509	
Ad	Obj	Proj		
PO #	Connie	Ad	Ctr	
			Y	N



IMPORTANT NOTICE:

This letter contains your grant number and important information you will need to follow in order to be eligible for reimbursement please read and retain for your records.

April 29, 2013

Mr. Jeff Kmiec
The Greenbrier
300 West Main St.
White Sulphur Springs, WV 24986

Dear Mr. Kmiec:

Your proposal for a direct advertising grant in the amount of \$400,000.00 for the Greenbrier Classic Broadcast Advertising Campaign project was approved with a two-thirds majority vote at the Tourism Commission's April 11, 2013 meeting. This approval and subsequent disbursement of funds are subject to the requirement of West Virginia Legislative statute § 12-4-14. The full text of the code can be found under the Reimbursement and Audit Section of Division of Tourism's website, which is www.wvtourism.com.

This grant will be available effective April 12, 2013 through December 31, 2013. **ANY CHANGE IN THE PROJECT OR PROJECT DATES AFTER AWARD REQUIRES PRIOR WRITTEN APPROVAL.**

Your grant number is C392509. It is important that you reference this grant number on your reimbursement request as well as any other grant correspondence. Reimbursement will be at a rate of 40% and based strictly upon your submission of paid invoices and supporting documentation indicating that the funds were expended as called for in the grant proposal, including proper usage of the "West Virginia Wild and Wonderful" logo. **Please mark "Final Request" on your last request for reimbursement.** All reimbursement requests should be addressed to Loanie Butcher, Division of Tourism, 90 MacCorkle Avenue, South Charleston, WV 25303, and telephone number 304/558-2200 ext. 314.

ALL GRANTS MUST BE CLOSED 90 DAYS AFTER THE ENDING PROJECT DATE, UNLESS A MODIFICATION TO EXTEND THE PROJECT DATE HAS BEEN FILED. ALL MODIFICATIONS FOR AN EXTENSION MUST BE FILED AT LEAST 30 DAYS PRIOR TO THE ENDING PROJECT DATE. Please note additional information regarding the submission of modifications at www.wvtourism.com.

PLEASE BE ADVISED: Logo Standards can be found on-line at www.wvtourism.com. THESE REGULATIONS MUST BE FOLLOWED EXACTLY OR YOU WILL NOT RECEIVE REIMBURSEMENT FOR ITEMS NOT IN COMPLIANCE. Please note: All billboard and cooperative ad creative must be approved by the Division of Tourism **in advance**. All creative submitted for approval must include a Creative Submission form, and be submitted by the applicant organization.

Failure to adhere to the evaluation plan or failure to provide a complete and accurate evaluation of this project could result in disqualification of future eligibility.

Sincerely,

A handwritten signature in black ink, appearing to read "Betty B. Carver". To the right of the signature is the date "4-29-13".

Betty B. Carver
Commissioner

BBC/tac

cc:	Oshel Craig	Connie Rosenbaum
	Sharon Rowe	Anna Plantz
	Joseph Manchin	Marianne Moran
	Ron Marcus	

West Virginia Division of Tourism • 90 MacCorkle Ave., SW • South Charleston, WV 25303 • 304-558-2200 • 1-800-CALL WVA • FAX: 304-558-2956 • www.wvtourism.com

Equal Opportunity Employer



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Betty B. Carver
Commissioner

BBC/tac

cc: Oshel Craig
Sharon Rowe
Joseph Manchin
Ron Marcus

Connie Rosenbaum
Anna Plantz
Marianne Moran

West Virginia Division of Tourism • 90 MacCorkle Ave., SW • South Charleston, WV 25303 • 304-558-2200 • 1-800-CALL WVA • FAX: 304-558-2956 • www.wvtourism.com

Equal Opportunity Employer

Spence, Stephen E

From: Spence, Stephen E
Sent: Tuesday, June 23, 2015 10:07 AM
To: Thompson, Mary Jo
Subject: wednesday dinner question

Mary Jo,

On my reservation for dinner on Wednesday, July 1 we requested to combine two tables to have a reservation for 8 people at 6:30. We discussed this briefly, but I couldn't remember the outcome. Is it confirmed that we can do that or is it a possible problem to combine the tables? Please let me know. I appreciate your help.

Steve

Spence, Stephen E

From: Spence, Stephen E
Sent: Tuesday, June 23, 2015 10:09 AM
To: Thompson, Mary Jo
Subject: RE: wednesday dinner question

Thanks!

From: Thompson, Mary Jo
Sent: Tuesday, June 23, 2015 10:08 AM
To: Spence, Stephen E
Subject: RE: wednesday dinner question

That is done and confirmed. ☺

MJ

From: Spence, Stephen E
Sent: Tuesday, June 23, 2015 10:07 AM
To: Thompson, Mary Jo
Subject: wednesday dinner question

Mary Jo,

On my reservation for dinner on Wednesday, July 1 we requested to combine two tables to have a reservation for 8 people at 6:30. We discussed this briefly, but I couldn't remember the outcome. Is it confirmed that we can do that or is it a possible problem to combine the tables? Please let me know. I appreciate your help.

Steve

Spence, Stephen E

From: Spence, Stephen E
Sent: Tuesday, June 23, 2015 10:14 AM
To: Meador, Larry
Subject: RE: Greenbrier Classic?

Larry, We sent everything to your home by mail. Did you receive the packet? Just confirming. Thanks.

Steve

From: Meador, Larry [mailto:larrymeador@mgcww.com]
Sent: Monday, June 15, 2015 11:06 AM
To: Spence, Stephen E
Subject: RE: Greenbrier Classic?

Great.

I will put together a couple of handouts in reference to stats about our company to give them that day.

Just mail the pass to my house

Larry Meador
507 Miller Ave
Hinton, WV 25951

Larry

WE HAVE MOVED --- Please note new contact information below
MOUNTAINEER GAS COMPANY

Larry K. Meador
Manager, Customer Development & Communications
P O Box 5201
Charleston, WV 25361-0201
w. 888-420-4427, ext. 88077
f. 304-925-9609
LarryMeador@mgcww.com

Safety is a full-time job, don't make it a part-time practice.

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From: Spence, Stephen E [mailto:Stephen.E.Spence@wv.gov]
Sent: Monday, June 15, 2015 10:24 AM
To: Meador, Larry
Subject: RE: Greenbrier Classic?

Larry,

Great. Let's plan on 8:30. I think we can provide you with a VIP parking pass. It's a parking lot right off the White Sulphur exit. The shuttle buses drop off right at the swimming pool. I'll check to confirm, but I'm sure the buses run that early on July 2 because that's the first day of the tournament and the first golfers tee off at 7:00 AM. Where should I mail the pass? Your home or wherever is fine. Just let me know. Also, I will include a ticket to the tournament that day which will be required to get you in our box.

Regarding attire, you can be as casual as you want. Short sleeve shirt, no jacket is fine. I'm letting our guests know that due to the heat, etc. many people they meet will be casual.

Thanks again for your willingness to do this. Let me know if I can provide additional information.

Steve

From: Meador, Larry [<mailto:larrymeador@mgcwv.com>]
Sent: Monday, June 15, 2015 8:00 AM
To: Spence, Stephen E
Subject: RE: Greenbrier Classic?

Steve

I can meet at 8:30 AM or whatever time you wish as I will be staying at my home in Hinton.

My 1 question is if that early, will the fairgrounds buses be running, or do you know of another place I can park? Maybe at the White Sulphur sports fields?

Resort casual attire?

Larry

WE HAVE MOVED --- Please note new contact information below
MOUNTAINEER GAS COMPANY

Larry K. Meador
Manager, Customer Development & Communications
P O Box 5201
Charleston, WV 25361-0201
w. 888-420-4427, ext. 88077
f. 304-925-9609
LarryMeador@mgcwv.com

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From: Spence, Stephen E [<mailto:Stephen.E.Spence@wv.gov>]
Sent: Friday, June 12, 2015 5:58 PM
To: Meador, Larry
Subject: RE: Greenbrier Classic?

Larry,

We've been working more on the schedule for Osaka Gas and if it works for you, we would like to arrange for you to meet with them early on Thursday, July 2. Could you meet as early as 8:30 AM at our viewing box on the 18th green? If that is not convenient for you, we can try another time. By the way, I do not know what their long term business interests may be, but they have described this as an introductory, informal meeting. If I learn anything else before the meeting, I will let you know. The individuals coming are based in the U.S. and work out of both the company's Houston and New York offices. Their names are Mr. Atsushi Tanimura, Vice President, Osaka Gas USA and Mr. Tadashi Yamamoto (I do not have his title).

Thanks, again. Please let me know if you have questions.

Steve

From: Meador, Larry [<mailto:larrymeador@mgcww.com>]
Sent: Friday, June 12, 2015 11:07 AM
To: Spence, Stephen E
Subject: RE: Greenbrier Classic?

No bother Steve. Just let me know when you want me to meet. Glad to help any way I can.

Larry

Larry K. Meador
Manager, Customer Development & Communications

PO Box 5201
Charleston, WV 25361-0201

-----Original Message-----

From: Spence, Stephen E [Stephen.E.Spence@wv.gov]
Sent: Friday, June 12, 2015 11:05 AM Eastern Standard Time
To: Meador, Larry
Subject: RE: Greenbrier Classic?

Larry, I'm sorry to bother you on your vacation. Thanks for taking time to respond. Due to the limited availability of flights from New York, they are now arriving in the afternoon of July 1 and will depart by noon on July 2. If you could meet with us sometime the morning of July 2 that would be great. As we get closer, we can confirm the details. I appreciate your help on this.

Steve

From: Meador, Larry [<mailto:larrymeador@mgcww.com>]
Sent: Friday, June 12, 2015 10:46 AM
To: Spence, Stephen E
Subject: RE: Greenbrier Classic?

Hi Steve. Sorry for the delayed response, I am on vacation this week. I have tics for the tourney and have not yet planned days I would attend. I would be happy to meet you and the folks from Osaka Gas on whatever day

is most convenient. Just let me know. I will be back in the office Monday.

Larry

Larry K. Meador
Manager, Customer Development & Communications

PO Box 5201
Charleston, WV 25361-0201

-----Original Message-----

From: Spence, Stephen E [Stephen.E.Spence@wv.gov]
Sent: Wednesday, June 10, 2015 05:11 PM Eastern Standard Time
To: Meador, Larry
Subject: Greenbrier Classic?

Larry,

I hope you are doing well. I'm contacting you to ask if you will be attending any of the Greenbrier Classic. I'm asking because two representatives of a Japanese company, Osaka Gas <http://www.osakagasusa.com/about/index.html> will be in attending part of it as a guest of our office. In recent months we have met with the company in New York and in Japan. The company does not have an immediate plan to invest in West Virginia, but we are helping them learn about the state and potential opportunities.

In our discussion with the company about our natural gas industry, they mentioned Mountaineer Gas and asked if they would have the opportunity to meet someone from the company. Two individuals from Osaka Gas will be attending on July 1 and 2. If you or another appropriate person will happen to be at the Greenbrier during that time, we would like to arrange an informal meeting (probably at the WV Dept. of Commerce viewing box at the 18th green.). If you are not planning to be there, but would be willing to meet them, we would be happy to provide a ticket to the tournament and access to our box for that day.

I appreciate your consideration of this request. Please let me know if I can provide additional information.

Best regards,

Steve

Stephen E. Spence Director, International Division | West Virginia Development Office
State Capitol | Charleston, WV 25305-0311 USA
tel: (304) 957 2067 mobile: (304) 545 0484 Stephen.E.Spence@wv.gov

Spence, Stephen E

From: Spence, Stephen E
Sent: Tuesday, June 23, 2015 10:27 AM
To: Meador, Larry
Subject: RE: Greenbrier Classic?

Thanks, Larry. We look forward to seeing you.

Steve

From: Meador, Larry [mailto:larrymeador@mgcww.com]
Sent: Tuesday, June 23, 2015 10:26 AM
To: Spence, Stephen E
Subject: RE: Greenbrier Classic?

I did receive, thank you!

Larry

WE HAVE MOVED --- Please note new contact information below

MOUNTAINEER GAS COMPANY

Larry K. Meador
Manager, Customer Development & Communications
P O Box 5201
Charleston, WV 25361-0201
w. 888-420-4427, ext. 88077
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Sent: Tuesday, June 23, 2015 10:14 AM
To: Meador, Larry
Subject: RE: Greenbrier Classic?

Larry, We sent everything to your home by mail. Did you receive the packet? Just confirming. Thanks.

Steve

From: Meador, Larry [mailto:larrymeador@mgcww.com]
Sent: Monday, June 15, 2015 11:06 AM
To: Spence, Stephen E
Subject: RE: Greenbrier Classic?

Great.

I will put together a couple of handouts in reference to stats about our company to give them that day.

Just mail the pass to my house

Larry Meador
507 Miller Ave
Hinton, WV 25951

Larry

WE HAVE MOVED --- Please note new contact information below

MOUNTAINEER GAS COMPANY

Larry K. Meador
Manager, Customer Development & Communications
P O Box 5201
Charleston, WV 25361-0201
w. 888-420-4427, ext. 88077
f. 304-925-9609
LarryMeador@mgcww.com

Safety is a full-time job, don't make it a part-time practice.

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From: Spence, Stephen E [<mailto:Stephen.E.Spence@wv.gov>]
Sent: Monday, June 15, 2015 10:24 AM
To: Meador, Larry
Subject: RE: Greenbrier Classic?

Larry,

Great. Let's plan on 8:30. I think we can provide you with a VIP parking pass. It's a parking lot right off the White Sulphur exit. The shuttle buses drop off right at the swimming pool. I'll check to confirm, but I'm sure the buses run that early on July 2 because that's the first day of the tournament and the first golfers tee off at 7:00 AM. Where should I mail the pass? Your home or wherever is fine. Just let me know. Also, I will include a ticket to the tournament that day which will be required to get you in our box.

Regarding attire, you can be as casual as you want. Short sleeve shirt, no jacket is fine. I'm letting our guests know that due to the heat, etc. many people they meet will be casual.

Thanks again for your willingness to do this. Let me know if I can provide additional information.

Steve

From: Meador, Larry [<mailto:larrymeador@mgcww.com>]
Sent: Monday, June 15, 2015 8:00 AM
To: Spence, Stephen E
Subject: RE: Greenbrier Classic?

Steve

I can meet at 8:30 AM or whatever time you wish as I will be staying at my home in Hinton.

My 1 question is if that early, will the fairgrounds buses be running, or do you know of another place I can park? Maybe at the White Sulphur sports fields?

Resort casual attire?

Larry

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From: Spence, Stephen E [<mailto:Stephen.E.Spence@wv.gov>]

Sent: Friday, June 12, 2015 5:58 PM

To: Meador, Larry

Subject: RE: Greenbrier Classic?

Larry,

We've been working more on the schedule for Osaka Gas and if it works for you, we would like to arrange for you to meet with them early on Thursday, July 2. Could you meet as early as 8:30 AM at our viewing box on the 18th green? If that is not convenient for you, we can try another time. By the way, I do not know what their long term business interests may be, but they have described this as an introductory, informal meeting. If I learn anything else before the meeting, I will let you know. The individuals coming are based in the U.S. and work out of both the company's Houston and New York offices. Their names are Mr. Atsushi Tanimura, Vice President, Osaka Gas USA and Mr. Tadashi Yamamoto (I do not have his title).

Thanks, again. Please let me know if you have questions.

Steve

From: Meador, Larry [<mailto:larrymeador@mgcwv.com>]

Sent: Friday, June 12, 2015 11:07 AM

To: Spence, Stephen E

Subject: RE: Greenbrier Classic?

No bother Steve. Just let me know when you want me to meet. Glad to help any way I can.

Larry

Larry K. Meador
Manager, Customer Development & Communications

PO Box 5201
Charleston, WV 25361-0201

-----Original Message-----

From: Spence, Stephen E [Stephen.E.Spence@wv.gov]
Sent: Friday, June 12, 2015 11:05 AM Eastern Standard Time
To: Meador, Larry
Subject: RE: Greenbrier Classic?

Larry, I'm sorry to bother you on your vacation. Thanks for taking time to respond. Due to the limited availability of flights from New York, they are now arriving in the afternoon of July 1 and will depart by noon on July 2. If you could meet with us sometime the morning of July 2 that would be great. As we get closer, we can confirm the details. I appreciate your help on this.

Steve

From: Meador, Larry [<mailto:larrymeador@mgcww.com>]
Sent: Friday, June 12, 2015 10:46 AM
To: Spence, Stephen E
Subject: RE: Greenbrier Classic?

Hi Steve. Sorry for the delayed response, I am on vacation this week. I have tics for the tourney and have not yet planned days I would attend. I would be happy to meet you and the folks from Osaka Gas on whatever day is most convenient. Just let me know. I will be back in the office Monday.

Larry

Larry K. Meador
Manager, Customer Development & Communications

PO Box 5201
Charleston, WV 25361-0201

-----Original Message-----

From: Spence, Stephen E [Stephen.E.Spence@wv.gov]
Sent: Wednesday, June 10, 2015 05:11 PM Eastern Standard Time

To: Meador, Larry
Subject: Greenbrier Classic?

Larry,

I hope you are doing well. I'm contacting you to ask if you will be attending any of the Greenbrier Classic. I'm asking because two representatives of a Japanese company, Osaka Gas <http://www.osakagasusa.com/about/index.html> will be in attending part of it as a guest of our office. In recent months we have met with the company in New York and in Japan. The company does not have an immediate plan to invest in West Virginia, but we are helping them learn about the state and potential opportunities.

In our discussion with the company about our natural gas industry, they mentioned Mountaineer Gas and asked if they would have the opportunity to meet someone from the company. Two individuals from Osaka Gas will be attending on July 1 and 2. If you or another appropriate person will happen to be at the Greenbrier during that time, we would like to arrange an informal meeting (probably at the WV Dept. of Commerce viewing box at the 18th green.). If you are not planning to be there, but would be willing to meet them, we would be happy to provide a ticket to the tournament and access to our box for that day.

I appreciate your consideration of this request. Please let me know if I can provide additional information.

Best regards,

Steve

Stephen E. Spence Director, International Division | West Virginia Development Office
State Capitol | Charleston, WV 25305-0311 USA
tel: (304) 957 2067 mobile: (304) 545 0484 Stephen.E.Spence@wv.gov

Spence, Stephen E

From: Spence, Stephen E
Sent: Tuesday, June 23, 2015 10:58 AM
To: Hopkins, Kris N
Cc: Hubbert, Hollie M
Subject: RE: Meeting with Osaka Gas - July 1

Kris, Looks good. Mary Jo confirmed that we will have one table for dinner. I haven't heard back yet on Mr. Yamamoto's title. Thanks

Steve

From: Hopkins, Kris N
Sent: Tuesday, June 23, 2015 10:52 AM
To: Spence, Stephen E
Cc: Hubbert, Hollie M
Subject: FW: Meeting with Osaka Gas - July 1

Here's what I sent to Kyle:

Here's the tentative plan on Wednesday:

5pm Meeting with Osaka Gas – Lobby in front of registration (Steve Spence and Hollie Hubbert will facilitate the introduction, guide you to a place to meet, and then step out)

Kyle Mork, President, ECA
Matt Flavin, VP Finance, ECA
Atsushi Tanimura, Vice President, Osaka Gas USA
Tadashi Yamamoto (We do not have his title. I have requested it and will let you know as soon as I get a response.)

6:30pm Dinner - Prime 44
 Kyle Mork, President, ECA
 Matt Flavin, VP Finance, ECA
 Atsushi Tanimura, Vice President, Osaka Gas USA
 Tadashi Yamamoto. We do not have his title. I have requested it and will let you know as soon as I get a response.
 Steve Spence, Director International, WVDO
 Hollie Hubbert, Project Manager Asia Pacific, WVDO
 Kris Hopkins, Director BID, WVDO

8/8:30pm Depart for Concert at fairgrounds

Let me know if you have any questions. Looking forward to seeing you and Matt.

Best,

Kris

Kris Hopkins | Director, Business & Industrial Development | West Virginia Development Office

Capitol Complex | Bldg. 6 | Rm. 504 | Charleston, WV 25305

P: 304.558.2234 | F: 304.558.0449 | E-Mail: kris.n.hopkins@wv.gov | www.wvdo.org

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Spence, Stephen E

From: Spence, Stephen E
Sent: Tuesday, June 23, 2015 2:45 PM
To: Thompson, Mary Jo
Cc: Parrish, Paige
Subject: meeting room request

Mary Jo,

We are arranging for the Osaka Gas representatives to meet with a WV gas company on Wednesday, July 1 at 5:00 PM. As I discussed with you briefly last week, I planned to have them meet near the lobby bar or the outdoor area near the main dining room. We now think it may necessary for the two companies to meet privately. Can you arrange a meeting room on that day for a meeting from 5:00 PM to 6:30 PM? It will be only a total of 4 people (Kris, Hollie and I will not be in that meeting but will take them to dinner at 6:30). They do not have audiovisual needs, but we would like to have water and coffee available. Please let me know if you have questions. Thank you.

Steve

Spence, Stephen E

From: Spence, Stephen E
Sent: Tuesday, June 23, 2015 2:56 PM
To: sroberts@eagle-mfg.com
Cc: Diaz, Enybe
Subject: RE: Greenbrier

Steve,

I hope the mission is going well. Enybe forwarded me your message about the golf tournament. Unfortunately we no longer have tickets available for Friday, July 3. We appreciate your interest in attending and am sorry that we are not able to accommodate you on that day. However, we can offer you two tickets for either the Saturday or Sunday if one of those days would work for your schedule. Please let me know if you are interested. Thank you.

Best regards,

Steve

Stephen E. Spence | Director, International Division | West Virginia Development Office
State Capitol | Charleston, WV 25305-0311 USA Stephen.E.Spence@wv.gov
tel: (304) 957 2067 mobile: (304) 545 0484

From: Diaz, Enybe
Sent: Thursday, June 18, 2015 6:14 PM
To: Spence, Stephen E
Subject: Fwd: Greenbrier

See below please

Sent from my iPhone

Begin forwarded message:

From: Steve Roberts <sroberts@eagle-mfg.com>
Date: June 18, 2015 at 5:00:37 PM EDT
To: Enybe Diaz <Enybe.Diaz@wv.gov>
Subject: Greenbrier

I totally forgot. It's probably too late, but do you have anything for Friday?

Best Regards,

Steve Roberts
Business Development Manager
Eagle Manufacturing Company

Mobile 304-914-7544
Office 304-737-3171
Email: sroberts@eagle-mfg.com

This message was sent from my mobile device.